

BURGHFIELD PARISH COUNCIL

Minutes of the Planning & Highways Committee Meeting

Date: Thursday 6 June 2024 **Time:** 7.00pm

Place: West Wing Committee Room, Burghfield Village Hall

Present: Cllr I Kitson (Chairman) Cllr P Lawrence

Cllr Greaves

Apologies: Cllr A Gallagher, Cllr L Sharp, Cllr S Awbery, Cllr A Mackinnon

Present: Clerk to Parish Council, Support & Communications Officer

Cllr Greaves was granted permission by the presiding chairman to partake in the discussions and subsequent voting of recommendations for presentation to full council to ensure quorum of the committee.

1.0724 **Apologies for Absence**

Apologies were presented and received by Cllr A Gallagher, Cllr L Sharp, Cllr S Awbery, Cllr A Mackinnon.

2.0724 **Declaration of any personal or pecuniary interests**

In accordance with the requirements of the process for dealing with member's standards matters, no declarations of a personal or pecuniary nature were presented.

3.0724 **Applications for Dispensations**

No applications for dispensations were presented by members present.

4.0724 **Minutes of the last Meeting**

The Minutes of the meeting of the Infrastructure Committee held on 6 June 2024, having been circulated, were confirmed as a correct record.

5.0724 **Consideration of Planning Applications**

i) To submit observations on planning applications currently before the committee:

24/01057/HOUSE	Sylphide Firs End Burghfield Common Reading RG7 3EP	Proposed erection of outbuilding following the demolition of the existing outbuilding and conversion of existing garage into habitable accommodation.
Parish comments: No objections. A recommendation is to be forwarded that living accommodation is not granted.		
24/01042/LBC Adjoining Parish	Barnyards White House Green Sulhamstead Reading RG7 4EA	Section 19 - Application for variation of a condition following grant of planning permission 22/02822/LBC.
Parish comments: No objections		
24/01112/REG3	Mrs Bland's Infant School Jordans Lane Burghfield Common Reading RG7 3LP	Heating replacement for Mrs Bland's Infant School at the side elevation of the existing nursery building.

Parish comments: No objections upon confirmation of acoustic fencing

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ii) To receive and note any planning decisions received – As per attached sheet.

iii) To deal with any other planning related matters

No further items were identified for discussion.

iv) To confirm delegated authority for summer break

Delegated authority is to be approved at the July parish council for the summer period.

6.0724 **Transport**

i) To acknowledge the Winter Service and Network Treatment Plan

Members received the Highways Winter Service Plan, Primary Treatment Network, Secondary Treatment Network and Snow Clearance Treatment Network, acknowledging the recommendations therein.

Recommendation: To request Hawksworth Road is included due to being a primary route.

ii) To acknowledge Highway Improvement Programme 2024-25

Members received the Highways Improvement Programme, acknowledging the recommendations therein.

iii) Bus shelter proposals

Resolved: To request a more detailed proposal prior to a formal decision being presented by the parish council. Upon review, the following locations were considered. Hatch Gate, The Cunning Man, The Close, Amners Farm, Co-op. More detailed proposal to be forwarded.

7.0724 **Future agenda items & Items for Information**

Close of meeting - The Chairman closed the meeting at 19.41pm